

R&D DIVISION

Our ref: MMU/RMC/PR/MEMO/2014/01

MEMO

To : 1. Faculty Deans
2. Faculty Deputy Deans (R&D)
3. All Academic Staff

From : VP (R&D) OFFICE,
Multimedia University

Date : 16 July 2014

Re : Cash Publication Reward

Dear Prof. / Dr. / Sir / Madam,

We would like to draw your attention to the above matter.

Please be informed that publication reward has moved from voucher to cash reward in order to better reward deserving staff. The proposal was approved by the Management Committee in June 2014.

Kindly take note on the revised criteria for the **cash reward**:

1. The cash reward is applicable to all papers published from 2014 onwards only.
2. Cash publication reward will be considered for papers published maximum 1 year from the date of the application.
3. All other published papers eligible for reward will not be considered for cash reward. However, they are eligible for voucher reward if application is received before 31st August 2014.

The publication reward is considered a perquisite from employment and the amount taxable shall fall under the current perquisites from Employment by Inland Revenue Board of Malaysia (IRB).

Payment of the publication reward shall be made through Finance as advised by RMC. It is the responsibility of the reward recipients to declare to Inland Revenue Board (IRB).

Please take note this matter will take effect from **1st July 2014**.

Your sincerely, .



PROF. DR. HENG SWEE HUAY
VICE PRESIDENT (R&D)