

## Guideline for Industrial-linked Final Year Project

- 1 Industry to identify projects, necessary equipment/materials/resources and expertise.
- 2 Faculty to identify academic staff to be the supervisor of such projects.
- 3 Faculty and industry to negotiate on the use of equipment/materials/resources available either in the industry or faculty, and students' involvement within the company.
- 4 Faculty and industry to negotiate the Intellectual Property Rights (IPR) sharing, and thereafter the Faculty needs to submit the IPR Sharing Request form to the Intellectual Property Management Committee (IPMC) through its secretariat, CRIC. Note that IPMC is the legally authorised entity for the approval of any matter concerning IPR. Only after obtaining the approval, the Faculty may offer the title to their students.
- 5 Students to nominate themselves for such projects. Faculty decides the final selection.
- 6 Upon confirmation of a taker for the project, a tripartite agreement has to be signed among the student, MMU and industry partner. The signing will be witnessed by the Faculty Dean and Supervisor. Faculty can request a template from CRIC/Legal Unit, or use the template from the industry partner, if insisted. The agreement needs to be handed over to CRIC and Legal Unit for vetting before it can be signed, submitted together with a duly signed Vetting Request form. Note that the authorised signatory for all agreement entered into by MMU is the President unless there is a delegation of signatory.
- 7 Industry and faculty to jointly supervise the candidates.
- 8 Faculty supervisor to be responsible to ensure that all the terms and conditions (e.g. deliverables, milestones, confidentiality, etc.) of the agreement are strictly adhered to by all involved individuals including students.

Download Forms (<http://research.mmu.edu.my/index.php?req=43&act=a38>):

- 1) IPR Sharing Request Form- Click [here](#)
- 2) Template- Tripartite Agreement- Click [here](#)