



POLICY & GUIDELINES

for

**MULTIMEDIA UNIVERSITY, MALAYSIA -
UNIVERSITAS PERTAMINA, INDONESIA**

Collaborative Project

2020

MULTIMEDIA UNIVERSITY-UNIVERSITAS PERTAMINA COLLABORATIVE PROJECT GUIDELINE

1. Area of Research

This collaborative research project supports and applicable on the general area which is not limited to any research subject in the field of science, engineering, or social.

2. Grant Size and Duration

This program provides a maximum of USD 5,000 per project for two couple of projects. The research project must be completed within twelve months and under normal circumstances, under some circumstances, it can be extended to maximum of six (6) months.

3. Research Outcome

- (1) Researchers are expected to publish the results of their collaborative research projects in referred and international indexed journals.
- (2) Researchers must indicate and acknowledge the sources of funding for the collaborative research project and the contribution of the various entities individually.

4. Eligibility of Applicant and research project

- (1) The applicants shall be the academic lecturers of MMU and UP.
- (2) The applicants from MMU and UP must collaborate with each other.
- (3) The collaborative research projects proposed by either MMU or UP researchers shall be paired to one another.
- (4) Each team consists of at least two persons from each university.
- (5) The applicant may also collaborate with other academic institution or industry.
- (6) The applicants from MMU and UP are required to submit their proposal to the respective University separately.

5. Timeline

- 28 December 2020 : Due Proposal submission
- 1 – 30 January 2021 : Review & Result announcement
- 1 February 2021 – 31 January 2022 : Project duration

6. Scope of Funding

The funding for each collaborative research project shall be utilized for the following categories:

- (1) Wages and Allowances for Temporary and Contract Personnel (Remuneration for the applicant and/or collaborator(s) is not applicable).
- (2) Travel and transportation expenses for domestic and oversea trips.
- (3) Rental expenses for building space, equipment, transportation, and any other item.
- (4) Research materials and supplies.
- (5) Minor modifications, repairs, and maintenance of the building, laboratory, equipment during the collaborative research project.
- (6) Special services directly related to the collaborative research project (such as consultancy, payment for enumerators, usage of computer facilities, chemical analysis and data processing).
- (7) Special equipment and accessories (including accessories to upgrade the capability of existing equipment).
- (8) All purchases must be directly related to the collaborative research project. All purchases of equipment shall abide to the MMU and UP Procurement Policy & Guidelines